

**Education Channel Committee**  
Minutes of January 19, 2011

**In attendance:** : John Annick, Donna Cassidy, Deborah Cox, Kate Donahue, Ken Mayo, Jim Lang, Marilyn Lord, Byron Campbell, Sue Horton, Bob Mincieli, Gary Cialfi, Donna Girot (videographer)

**Absent:** Peg Perillie, Jeff Hackett, Vince Fini, Anthony Pijar, Tom Kelly, Amy DeZenko, Shawn Tait ,Frank Derak (ex-officio), Jim Somers (ex-officio)

The meeting was called to order at 8:10 AM by John Annick.

**Open Comments:** TTCTAC will now be operating under town FOI rules regarding posting of agendas, minutes. Jim Lang suggested creating common agenda for meetings to send to Town Hall with meeting dates. Future meeting dates for 2011 are March 3<sup>rd</sup>, April 14<sup>th</sup>, June 2<sup>nd</sup>, July 14<sup>th</sup>.

Donna Girot updated members on what she is doing for TTCTAC. She is currently functioning as an unpaid intern. Donna is assisting Shawn with editing.

Meetings are now being identified while airing.

Carmella D'Aquila, retiree from NBC sent John several DVDs for broadcast. Several will be aired. Jim will review Igor Sikorski DVD for content and report back to John.

Updated membership list distributed to members. Additions made by members. Revised list will be sent to members.

**Minutes:** Minutes of December 2, 2010 minutes reviewed by members. Motion to accept amended minutes with changes made by Kate, seconded Byron. All members were in favor.

**DPUC Update:** John will meet with Mr. DelGobbo from DPUC January 25<sup>th</sup> in Hartford. Jim, Jeff and Mr. Buckley from AT&T UVerse will also attend meeting. Meeting arranged with assistance from State Rep Tony Hwang. John shared letter with members for review and suggested changes. Jim and Byron suggested sending letter to other Trumbull state politicians. John will discuss subscriber monies owed from AT&T as well as grants at meeting. Marilyn stated wording should be changed in letter from 'bylaws' to 'policy'. Jim updated committee as to background for meeting. Copy of letter will be sent to members.

**Grants:** John asked Gary to follow up with Jeff regarding grant monies that might be available. Deb stated grant process is very time consuming and suggested committee assist Jeff with research. John stated CES has grant writers that TTCTAC might be able to use. Gary, Marilyn and Donna will assist Jeff with grant researching. Possible site is DPUC of CT site.

**Budget:** John has capital request of \$10,000 for equipment in 2011 budget which will be presented to BOF Wed., January 16 @ 7pm in Town Hall. Equipment request is for replacement mikes, screen & projector for Council chambers. Videographer budget is same as last year, \$20,000. Grant committee will look into monies available for equipment.

**Streaming of meetings:** Deborah gave committee update of streaming of meetings to committee. Deb stated meetings will not be streamed live. Main intent of streaming is to make meetings more accessible to public and assist clerks with ability to fill in voids which occur when taking minutes during busy meetings.

John spoke with Christian Heritage and Patty Hayes from St' Joseph's H.S. stating he would like to see more programming from the school.

Deb has completed TTCTAC graphics.

John will meet with Senior committee in next month.

John asked if viewer survey is due. Will discuss at March meeting. Kate and Deb will meet prior to March meeting to cull info for discussion.

Gary told members Deb Owen is working with middle school students to develop feeder program for THS videography program. Deb Owen has also requested speakers for THS class. Gary will follow up on this.

Marilyn suggested girl's basketball games should be taped.

Meeting adjourned 9:07 am

**Next meeting March 3, 2011**