

Town of Trumbull
Trumbull Education Channel Committee
Minutes of December 3, 2009

In attendance: John Annick, Donna Cassidy, Vince Fini, Jim Thompson, Sue Horton, Jim Lang, Kate Donahue, Shawn Tait, Deborah Cox, Jim Somers, Marilyn Lord, Ken Mayo, Tony Pijar, Jeff Hackett, Byron Campbell, Gary Cialfi, Steve Wright

Absent: Peg Perillie

The meeting was called to order at 8:03 AM by John Annick.

The committee celebrated its 6th anniversary on November 6, 2009

Guest Tony Hwang (134th State Assembly Rep) would like to develop a series of programs for showing on channels 17 & 99. Program topics will be focused around updates of activities and legislature for Trumbull at the state level. Other local state politicians have also been asked to participate. Discussion ensued. Major concern was topics to be discussed and production control. John asked members to give thought to program and contact John shortly after holidays. Policy committee will review policy with regard to rules and regulations of the proposal.

AT&T local channel was inactive again for approx. 12 days. John and Shawn are working with M.P. Healy from AT&T to prevent this from happening again. \$1,750 reimbursement check from AT&T was kept by town and monies are no longer available for use by the committee.

Headmaster Ken Mayo will be committee representative from St. Joseph's High School.

Long Range Plan- Jim T. gave brief overview of report. John would like to move forward with recommendations indicated in report. Jim T. will research cost of 3 new HD cameras.

Close captioned- Shawn has preliminarily reviewed usage. John asked Shawn to look into equipment costs.

The Town has requested a common projector be used during presentations at meetings for broadcast. Using a common projector will prevent different presentation applications (i.e.; poster boards, overhead projectors with pull down screens, etc.). Common projector usage will also enhance projection visualization during TV airing.

Trumbull Times editor would like to produce and air programs for airing on 17 & 99. Programs will be ½ in length and be Trumbull based. Suggestions have been winter boot camp, Sikorsky On-Star Helicopter Support Program. Members will give thought to airing of programs. Debra Cox will be contact with TT.

Career Resource Center at Library has now added taped SCORE meetings to collection.

Minutes- Minutes of Oct. 8 reviewed by members. Change will be made to add Manor to St. Joe's. Motion to accept minutes with change made by Deb, seconded by Marilyn. All members in favor.

Charter Advisory Council- Due to other commitments, Kate Donahue & Deb Cox will be resigning from council. Charter has emerged from Chapter 11 bankruptcy. DPUC is deflecting consumer complaints back to cable companies. Jim L. will speak with State Rep Tony Hwang on this at future meeting Rep. Hwang will be having with DPUC.

Jim Somers will be retiring from People's Bank at end of year. Committee will need to replace with new member.

ACE FOUNDATION video will be broadcast. Marilyn will be meeting with staff and students regarding future programs for taping.

Video of THS renovation being slowly completed by John Mark. Shawn will see if other students are available to assist. We want to play a monthly update.

Public Relations & Marketing- Deb, Kate & Marilyn will follow up with committee meeting. Shawn will finish logo and send to Deb and Donna.

Gary Cialfi distributed monthly TPS activity calendar.

Jeff & Shawn have upgraded and improved E-blast.

Meeting adjourned- 9:20 am

NEXT MEETING: - THURSDAY, JANUARY 14, 2010

To-Do List

- ▶ Members will give thought to Rep. Tony Hwang proposal of new program
- ▶ Policy committee will review by-laws in regard to Rep. Hwang program
- ▶ Shawn will look into close caption equipment cost
- ▶ Jim T. will look into 3 HD camera cost
- ▶ Members will give thought to Trumbull Times program proposal
- ▶ Replacement to committee will be needed for Jim Somers
- ▶ Marilyn will meet with THS to discuss future Ace Program shows
- ▶ Shawn will find students to assist John Mark with THS renovation video
- ▶ Shawn will finish TTCTAC logo and send to Deb Cox & Donna Cassidy
- ▶ Byron will follow up with possible Christian Heritage Rep (public relations staff member at school)
- ▶ Replacements for Charter Advisory Committee are needed – John Annick