

Town of Trumbull
Cable Television Advisory Committee
Minutes of March 5, 2009

In attendance: John Annick, Jim Lang, Donna Cassidy, Jeff Hackett, Deborah Cox, Marilyn Lord, Jim Somers, Kate Donahue, Leisa Taylor, Shawn Tait, Vince Fini, Vic Eng, Byron Campbell, Jim Thompson
Absent: Ray Baldwin, Steve Wright, Sue Horton, Gary Cialfi, Peg Perillie, Tony Pijar,

The meeting was called to order at 8:05 AM by John Annick. John welcomed Jim Thompson as a potential new member to the committee. Mark Levy will be contacted as to his interest. Also, Martin Arnold does not have time to serve. John will follow-up with Ray for changes.

Minutes: Minutes reviewed by members. Motion to accept minutes made by Kate, seconded by Jim Lang. Changes to be noted were, Brain Casey to Brian Casey and Bryan Campbell to Byron Campbell. Changes will be made. Motion to approve minutes with noted changes unanimously approved.

UVerse: John received check and equipment has been purchased. Shawn gave update. Problems with installation have been resolved and public channel on UVerse should be up and running by March 23rd. John requested Jeff to follow up with Mary Pay Healy regarding 1/3 of subscriber fees due from AT&T to Trumbull.

Close Caption device: briefly discussed and will be reviewed by members at future meeting. Shawn will follow up with details.

Copies of programs: requests can now be made only 90 days after program has been aired. Brief discussion by members ensued.

Charter Cable Advisory Committee: Kate gave brief report. No meeting since last TTCTAC meeting. Advisory committee will meet next week. Jim Lang will remain on committee.

To-Do Follow up:

Library Power issue- Report given by Sue Horton. Library board has agreed to improvements to Community Room and TV in lobby.

AT&T- check for \$15,000 has been received.

Budget- John has requested no additional funds. \$2,000 from BEI has been used to cover additional videographer needs bringing total videographer cost to \$20,000.

State Grant: Jeff, Marilyn and Donna will work together to complete THS grant request. Vic Eng received copy of grant application.

Brochure: Brochure is completed, only changes needed are to add AT&T to brochure and make sure title on top of brochure correctly reflects committee on doesn't say Channel 17. Jim Lang will make the change send it to members. Donna will make copies of brochure to distribute to Town Hall and Libraries.

Program Scheduling: Marilyn will take over chairing for Kate. Jim Thompson will assist.

Membership list: Donna will update list and distribute to members.

White boards program: John will get update from Gary.

Police Project: Will finally be shown in 3, ½ hour programs. John gave brief update.

John would like to develop show on local businesses to be placed at Library for availability by students. Brief discussion ensued.

Donna suggested Rec Program cancellations be aired on Channel 17 & AT&T Announcements could be made through Mary Konecny. Jeff & Donna will follow up on this.

Jeff reviewed activities Shawn is doing with THS students. Jim Thompson suggested having tapes of student activities available for sale to families of students involved.

John asked Shawn for update of THS student involvement in classes and video production activities. Shawn stated student involvement is slowly increasing. Superintendent of Schools may possibly be moving video production into media staff responsibility.

THS Studio: Jeff gave brief update.

May meeting will be planning meeting. John asked members to reflect on what has been done and what we still need to accomplish and purchase.

Next meeting; Tuesday April 21st.

Meeting adjourned 9:25 am.

TO-DO's:

- John will discuss with Ray update of committee
- Jeff to follow up with AT&T regarding subscriber fee \$\$
- Shawn will prepare info on close caption devices for follow up meeting
- Jeff, Marilyn & Donna will meet to discuss State Grant application
- Jim Lang will make noted change to brochure and distribute to members. Donna will make copies and distribute to Town Hall & Library.

- Marilyn & Jim Thompson will meet with Shawn to discuss program scheduling.
- Donna will get updated membership list to members.
- John will get white board program update from Gary.
- Jeff & Donna will follow up on Rec. Dept. announcements