

**Town of Trumbull Ad Hoc
Cable Television Advisory Committee**

Minutes of May 1, 2008

In attendance: John Annick, Donna Cassidy, Kate Donahue, Vince Fini, Peg Perillie, Shawn Tait, Jim Somers, Steve Wright, Vic Eng, Ray Baldwin

The meeting was called to order at 8:02 AM by John Annick.

Motion to accept the minutes of March 6, 2008 meeting was made by Peg Perillie, seconded by Kate Donahue. No discussion. Motion unanimously approved.

John stated he will make inquiries regarding membership status to TTCTAC members who have missed numerous meetings.

AT&T Status: Moving forward. TTCTAC received a check for \$1,736.80 (\$6.50 per subscriber fee). Discussion ensued regarding use of these funds. More monies may become available as AT&T membership increases. AT&T will provide \$15,000 for connection, wires, etc. AT&T will also provide interconnection costs. TTCTAC will be Channel 99 with AT&T.

Budget: Town has given TTCTAC \$15,000 for videographers, \$5,000 for Producer and \$3,000 for editing. Editing budget was cut. John will work with Library and school system for increased compensation and reimbursement.

Charter Advisory Council: Education Grant from Charter has been mailed out. John would like to utilize Work Place Inc. more in working with Charter. Next meeting will be May 13th. Donna Cassidy will be new BOE Rep. to Charter Advisory Council.

SUB-COMMITTEE REPPORTS:

Mission Statement: Mission Statement will be sent out to members with date on top. Suggestion was also made to place Mission statement on Channel 17 website and on TV.

Ask the First Selectman: 12 question P&Z e-mail was sent to John Annick. John will follow up regarding this. State Senator Rob Russo would like to do similar "Ask The...." show. Kate Donahue suggested we should ask our own questions. Shawn Tait stated we should reserve the right to edit. Donna Cassidy suggested having all Trumbull State politicians present for show. Committee agreed to review policy regarding airing of tapings from groups not covered by Channel 17.

Video copies: Trumbull Librarian Sue Horton has agreed on the idea of making tapes available for the public to purchase. Shawn Tait will make the copies and give them to the Library.

Emergency Broadcasting: Jim Lang has expressed concerns that Charter is not providing us with the ability to send out emergency notices. John stated Jeff Hackett and Mary Konecny in the Superintendent's Office have the ability to do this. Suggestion was made to contact Brian Casey at the Police Dept. to ensure the Police Dept. is also able to broadcast emergency information.

PTA has agreed to purchase new lighting for Trumbull High School in the amount of \$6,000.

Suggestion was made for Shawn Tait to have meetings with videographers every 4-5 months.

Survey: Suggestion made to give hard copies to Tony Pijar at Trumbull High School. No publicity with Trumbull Times has been seen regarding TTCTAC survey.

Project Status: Police project taping is done. Tape is now in possession of a professional video person who will be editing the program for free. There will be 4-5 ½ hour shows aired. Shawn Tait is working on show and tell project about business and connecting to careers. Martin Arnold will help Shawn complete the project with editing and finishing.

Long Term Planning: TTCTAC will need to meet soon to revisit this issue.

Channel 17 Website: The Town website will soon link to Channel 17. Cathy Larson is working on this project.

Videographers: John is working on hiring more videographers. In previous discussion, Sue Horton stated she would help with this, but as of date, there has been no response.

Signs for Channel 17 tapings: There is still a need to put up signs at meetings to identify meeting and membership. Suggestion was made to put pictures of members present on screen. Request was made to BOE for member's pictures, but has not yet received response.

Ray suggested inviting John Annick to next Dept. head meeting to explain what Dept. heads need to do to increase broadcasting.

Meeting was adjourned at 9:30 am.

NEXT MEETING: Thursday June 12, 2008.

To do's:

- contact library and school system to discuss increase reimbursement and fees.
- set up Policy Committee meeting to review use of outside tapes
- contact Brian Casey at Police Dept. regarding emergency broadcasting
- contact Trumbull Times regarding publicizing TTCTAC survey
- Set up date and agenda for long-term planning meeting

- place mission statement on Channel 17 website and air on Channel 17
- contact Mary Koneckny regarding BOE members pictures.
- get hard copies of survey to Tony Pijar