

**Town of Trumbull**  
**Cable Television Advisory Committee**  
Minutes of June 4, 2009

**In attendance:** John Annick, Vince Fini, Byron Campbell, Jim Thompson, Sue Horton, Peg Perillie, Jim Lang, Marilyn Lord, Kate Donahue,  
**Absent:** Donna Cassidy, Jeff Hackett, Deborah Cox, Jim Somers, Leisa Taylor, Shawn Tait, Ray Baldwin, Steve Wright, Gary Cialfi, Vic Eng, Tony Pijar

**The meeting was called to order at 8:00 AM by John Annick.**

**Meeting Day/Time:** John asked if we want to keep having the meeting on Thursday mornings. Yes, for now, was the response.

**AT & T:** Still having problems. The frame rate problem is solved but there is a new problem that Shawn thinks is with the AT&T equipment. They have offered to provide a DVD to run on the channel demonstrating how to use the service. The committee recommended that we solicit the same sort of video from Charter.

**Manpower:** Byron and Jim T have met/talked to Shawn and have confirmed that he has a tough balancing act and way too much to do. They will develop some recommendations on how to deal with this issue. We need more production and post-production help. We also need to standardize the equipment and procedures our videographers use to improve the consistency of the quality of our video. Can we tap into SCORE to help us? Should we tap volunteers to do more (announcements, etc.)

**DVD Copies:** Library is having a hard time finding old programming. We need a “library” system to keep track of everything and make it easier to find programs.

**Channel Name:** Need to be more consistent in referring to the channel as the Trumbull Education Channel (TEC).

**Grants Status:**

- Charter: We did not get the grant. There were issues with our submission. Jim Lang has discussed with Deb Owen, Dr. Tremaglio and Shawn Tait.
- DPUC – in process
- CT Commission on Culture & Tourism – in process

**Minutes:** Minutes of April 21 meeting were reviewed and accepted by members.

**Charter Advisory Council:** More towns are sending members who are pushing for the Council to have more relevance. The Charter bankruptcy is going forward. Expect to be out in 90 days stronger than before.

**Equipment** – None needed now for the studio. Maybe some computer based options for flexibility. Should consider buying cameras to make video more consistent.

**Long Term Planning Meeting:** Hopefully sometime during the summer. Need to consider someone taking over the chairmanship from John.

**Meeting adjourned 9:12 am.**

**TO-Dos:**

- John will follow up with AT&T regarding insertion of direction card to access community channel in future AT&T mailing. Will also follow up with Jeff regarding completion of forms needed to AT&T subscriber monies.**
- Sue will send Shawn spreadsheet of copy requests.**
- **Membership list will be reviewed by committee**
- Committee will give thought to needs and goals of committee and remit to John as soon as possible.**
- Members up for reappointment will follow up**
- "If you liked this type of programming, please let us know" with directive to go to TTCTAC website be added to end of airing programs.**
- **Closed caption report - Shawn**

NEXT MEETING: August 20, 2009